

## HAVANT BOROUGH COUNCIL

At a meeting of the Business and Commercial Services Board held on 30 July 2018

Present

Keast (Chairman), Branson, Cresswell, Sceal, Scott, Weeks and Hart (Standing Deputy)

### **1 Apologies**

Apologies for absence were received from Councillors Carpenter, Christie, Francis and Rennie.

Councillor Hart attended as Standing Deputy for Councillor Francis.

### **2 Declarations of Interests**

There were no declarations of interests relating to matters on the agenda.

### **3 Chairman's Report**

The Chairman has nothing to report.

### **4 Work Programme 2018/19**

The Board considered a draft work programme, which was compiled following a workshop held on 18 July 2018.

The Board felt that a review of the IT systems and the sponsorship of roundabouts should be included in this programme.

The Board was advised that review of Norse South East would not be undertaken, due to staff work commitments, until later in the year or early 2019.

RESOLVED that the work programme as set as an Appendix to these minutes be agreed.

### **5 Appointment of Panels**

The Board considered the appointment of scrutiny panels.

RESOLVED that:

(a) the following scrutiny panel be appointed:

Title:	Business and Commercial Services Scrutiny Panel
Membership:	Councillors Bains, Branson (lead Councillor), Cresswell, Sceal, Scott, and Weeks

Functions: To undertake reviews as directed by the Business and Commercial Services Board (“the Board”) and submit their findings and recommendations to the Board

- (b) the review into litter included in the Board’s work programme be referred to the Business and Commercial Services Scrutiny Panel;
- (c) the sponsorship of roundabouts review be the subject of a challenge session at a future meeting of the Board; the research for this review to be undertaken by the Chairman and Councillor Christie; and
- (d) the review of the performance of Norse South East be the subject of a Challenge Session by the Board.

**The meeting commenced at 5.00 pm and concluded at 5.30 pm**

# BACS BOARD WORK PROGRAMME 2018/19

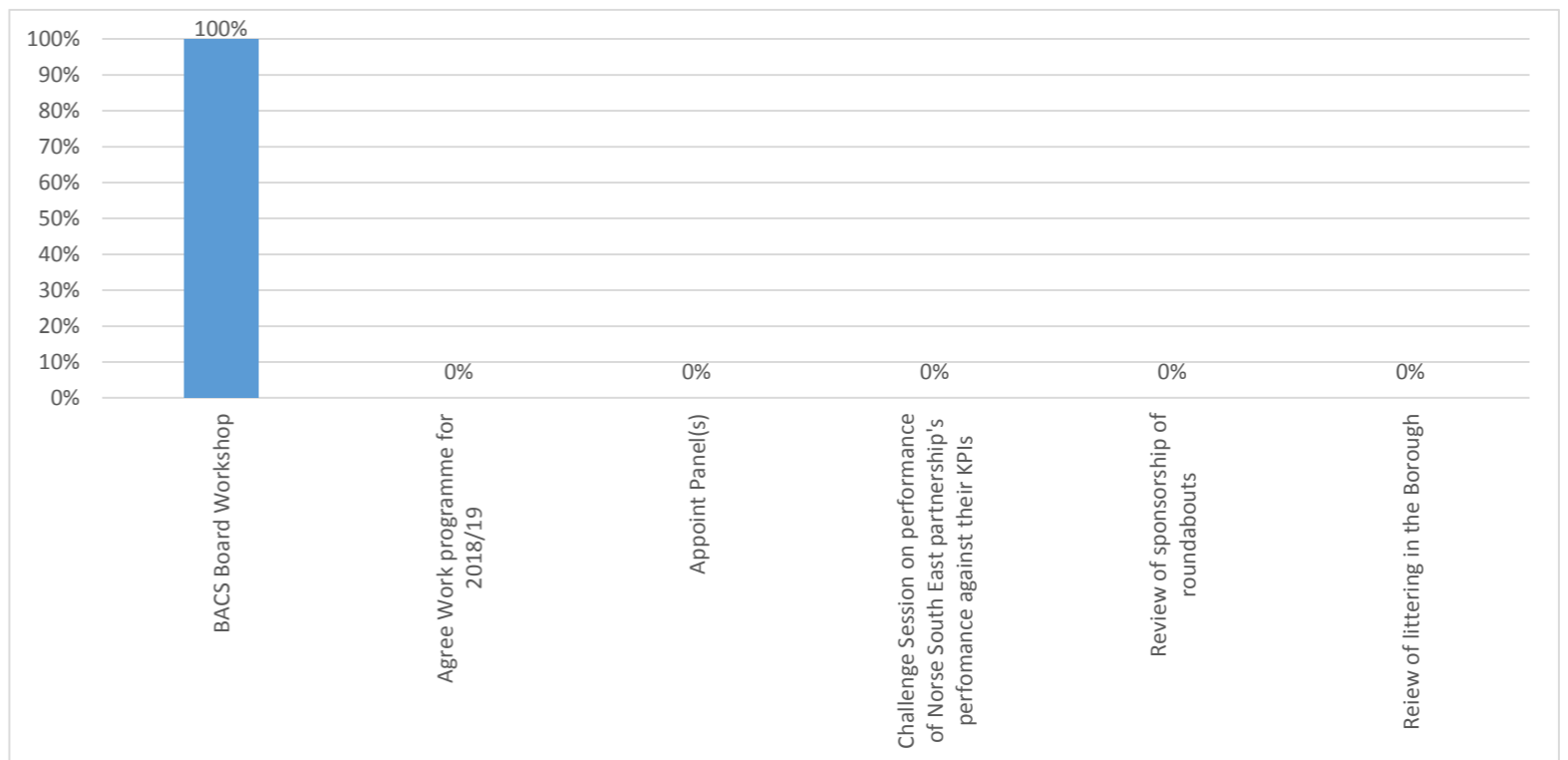
## MILESTONES DUE

Milestones that are coming soon.

Name	Meeting Date	Cabinet Lead	Officers
BACS Board Workshop	Wed 18/07/18	Councillors Bowerman and Hughes	Gill Kneller
Agree Work programme for 2018/19	Mon 30/07/18		
Appoint Panel(s)	Mon 30/07/18		
Challenge Session on performance of Norse South East partnership's performance against their KPIs	NA	Councillor Hughes	Claire Hughes and Gill Kneller
Review of sponsorship of roundabouts	NA	Councillor Hughes	Clair Hughes and Gill Kneller
Reiew of littering in the Borough	NA	Councillors Bains and Hughes	Tim Pointer, Carl Mathias & Peter Vince (Norse South East)

## % COMPLETE

Status for all top-level tasks. To see the status for subtasks, click on the chart and update the outline level in the Field List.



## LATE TASKS

Tasks that are past due.

Name	Start	Finish	Duration	% Complete	Resource Names
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